

## SENIOR PROGRAM/PROJECT SUPPORT COORDINATOR – UNIVERSITY OF MISSOURI-COLUMBIA

### The Senior Program/Project Support Coordinator will:

- Assist the Senior Associate Dean for Research in the MU School of Medicine develop, implement, and coordinate high-profile projects that will advance research across the MU School of Medicine.
- Find creative solutions to challenges that impact research initiatives.
- Collaborate with senior leaders in the MU School of Medicine and with partners across the MU campus and MU system, including the NextGen Precision Health initiative, MU Health Care, and others.
- Use appropriate project management principles and tools to closely monitor and complete assignments and report progress on various assignments.
- Contribute to a fast-paced, exciting, and growing research mission that seeks to improve health and healthcare for all Missourians.

Salary Range: \$50,367 - \$91,392 annually

Monday – Friday  
8:00 a.m. – 5:00 p.m.

#### Minimum Qualifications:

A Bachelor's degree or an equivalent combination of education and experience and 3 years of experience from which comparable knowledge and skills can be acquired is necessary.

#### Preferred Qualifications:

Project Management Professional (PMP) Certification; graduate degree in relevant area

Apply to Job ID 48295

<https://hr.missouri.edu/job-openings>